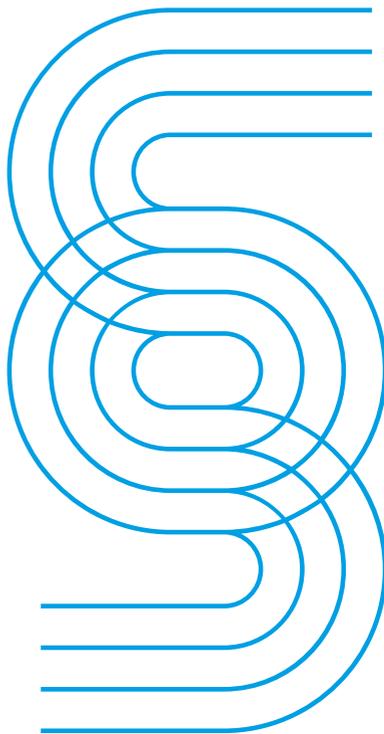


LAW
& ST
ATU
TES

Current from
May 26, 2018



The Law and statutes of The Danish Society of Engineers, IDA, as well as remarks thereon have been adopted by the IDA Board of Representatives on November 17, 2000, taking effect on January 1, 2001. Amendments to the Law and statutes as well as remarks thereon have been adopted by the Board of Representatives on January 27, 2001.

Moreover, the Board of Representatives has adopted amendments to the Law and statutes on November 24, 2001, May 24, 2003, May 15, 2004, November 27, 2004, June 21, 2005, November 25, 2006, May 16, 2009, November 21, 2009, November 20, 2010, June 1, 2012, November 24, 2012, May 24, 2014, November 22, 2014, May 30, 2015, May 21, 2016, May 20, 2017 and May 26, 2018.

The remarks may be requisitioned from the Society.

Table of contents

Law of the Danish Society of Engineers	5
<i>I. Name, headquarters and objectives</i>	5
§ 1. Name	5
§ 2. Headquarters.....	5
§ 3. The objectives of the Society.....	5
<i>II. Membership and organisation.....</i>	6
§ 4. Members.....	6
§ 5. Membership categories	8
§ 6. Organisation	8
§ 7. Member rights and obligations	9
§ 8. Expulsion	10
§ 9. Resignation.....	11
§ 10. Division into regions	12
<i>III. Management</i>	13
§ 11. The Board of Representatives.....	13
§ 12. Executive Committee.....	14
§ 13. Chairperson	16
§ 14. Council of Employees.....	16
§ 15. Committees	19
§ 16. Ballots, electoral periods, tenures and by-elections .	19
<i>IV. Regions.....</i>	21
§ 17. Regions	21
<i>V. Technical networks</i>	23
§ 18. Technical network units (associations and committees)	23
<i>VI. Financial matters</i>	25
§ 19. Membership fees, budget and accounting.....	25
§ 20. Provisions regulating the power to bind.....	27
§ 21. The administration and premises of the Society.....	27
<i>VII. Amendments to the law and statutes</i>	27
§ 22. Law amendments	27
§ 23. Ballot.....	29
§ 24. Dissolution	29
§ 25. Entry into force	29
§ 26. Transitional provisions.....	29

Statute for associated networks and committees	30
§ 1. Purpose	30
§ 2. Membership matters.....	30
§ 3. Acknowledgement	30
§ 4. Amendments to the statutes.....	31
Polling and Election statute	32
<i>I. General regulations</i>	32
§ 1. Directly Responsible Individual (DRI)	32
§ 2. Quorum.....	32
§ 3. Written and secret ballot.....	32
§ 4. Election of individual candidates	33
§ 5. Ballots in general	35
§ 6. Eligibility.....	36
<i>II. Special provisions</i>	37
§ 7. Election of the Board of Representatives	37
§ 8. Ballot rules.....	41
§ 9. Amendments to the statutes.....	42
Membership fee statute	43
§ 1. Fee collection	43
§ 2. Membership fee categories	44
§ 3. Recent graduates	45
§ 4. Obligatory notification	45
§ 5. Special provisions.....	46
§ 6. Amendments to the statutes.....	47
Appendix 1 to the Law of the Danish Society of Engineers, cp. § 5, Section 2.	48
Appendix 2 to the Law of the Danish Society of Engineers, cp. § 10, Section 1.	51

Law of the Danish Society of Engineers

1. Name, headquarters and objectives

§ 1. Name

Section 1. The name of the Society is The Danish Society of Engineers, called The Society of Engineers or abbreviated IDA.

Section 2. In accordance with registration, Society members have the exclusive privilege of the title "M.IDA".

§ 2. Headquarters

The Society is nationwide. Its headquarters is located in the City of Copenhagen.

§ 3. The objectives of the Society

The objectives of the Society are:

- To gather Danish engineers and other eligible candidates to look after the interests of the engineerial profession.
- To influence technological development for the benefit of society.
- To assert the significance of technical and scientific education and research to society.

- To promote consideration of international and global challenges in the work approach, procedures and education of engineers.
- To work towards improving and developing scientific and technical education.
- To facilitate the maintenance and enhancement of its members' education and professional competence.
- To further the development of a dynamic and inclusive labour market that enables development and self-actualisation.
- To ensure its members the best possible terms as regards their compensation and retirement, working conditions and contractual arrangements, and to ensure a challenging and harmonious work life.
- To advance the collegial relations of its members.

II. Membership and organisation

§ 4. Members

Section 1. The Society admits members with at least three years of university education featuring a considerable amount of technical content in combination with either formally technical sciences (mathematics, information technology, computer science) or natural sciences that enable the candidates to perform tasks of a technical or technological nature.

Section 2. Similarly eligible are candidates who share a commonality of employment or interest with the candidates mentioned in Section 1 with regard to tasks of a technical or technological nature, and who have completed at least three years of university education.

Section 3. Engineers who have graduated from the Technical University of Denmark, Aarhus University, VIA University College, University of Southern Denmark or Aalborg University are immediately qualified for admission into IDA.

Section 4. The Executive Committee shall decide within the perimeters mentioned in Sections 1 and 2 which other educational backgrounds than the ones mentioned in Section 3 may warrant immediate eligibility.

Section 5. Individuals who do not fulfil the conditions mentioned in Sections 1-4 may be approved as members by the Executive Committee provided that they substantiate theoretical and practical know-how corresponding to the conditions in Sections 1 or 2. In specific cases, the Executive Committee may offer temporary guest membership of the Society.

Section 6. In so far as the Executive Committee refuses to accept an applicant, the latter may demand to present the case to the Board of Representatives for oral or written decision. The applicant is entitled to have his or her interests represented by a Society member. The applicant shall be accepted if a simple majority of the Board of Representatives votes in favour.

Section 7. The Board of Representatives may appoint honorary members based on the wish to honour individuals for particular meritorious activity for the engineering profession or in the service of science.

Section 8. Students at eligible educational institutions may be accepted as student members of the Society.

§ 5. Membership categories

Section 1. Society members are categorised according to the following four categories:

- 1 Student members
- 2 Employees
- 3 Self-employed
- 4 Pensioners

Section 2. The Board of Representatives lays down rules for the distinction between membership categories, cp. Annex 1.

Section 3. Any disputes as to a member's placement in a category will be resolved by the Executive Committee.

§ 6. Organisation

Section 1. The organisation of the Society comprises:

- Board of Representatives, Chairperson, Executive Committee, Council of Employees and committees
- Regions
- Technical networks
- IDA Public Sector and IDA Private Sector
- Associated networks and committees

Section 2. Networks and committees that have a natural connection to IDA by virtue of their structure and purpose may be acknowledged as associated networks or committees by the Executive Committee.

Section 3. The detailed rules for the networks and committees mentioned in Section 2 are demonstrated in the statute for associated networks and committees.

§ 7. Member rights and obligations

Section 1. Member interests are looked after in accordance with Society objectives, and members have the right to vote according to the IDA laws and statutes in force at the time in question.

Section 2. The members are obliged to respect Society objectives, including proper loyal behaviour in their activities and statements.

Section 3. Members hand over a non-exclusive right to IDA in terms of collective administration of intellectual property right in Copydan and similar administration bodies. IDA is entitled to pass on the mandate to relevant administration bodies, e.g. through *Akademikerne* (Danish Confederation of Professional Associations). A passing on of mandate is not included in the legislative measure of section 22[6]

Section 4. All members of category 2 must respect the regulations and instructions established by the Council of Employees as these are announced. Members receiving such instructions may be eligible for financial support.

Section 5. No Society member shall accept employment that has been declared strikebound or blockaded by the Council of Employees.

Section 6. The rule in Section 4 is not applicable in the following instances:

- If the member directly or indirectly (through stocks or shares) owns a minimum of 5% of the company by which he or she is employed and has not at the same time been hired according to a collective agreement.
- To the extent that the member cannot refuse to work according to labour laws or equivalent contractual conditions.
- Provided the member is exempted as agreed upon with the Executive Committee.

Section 7. Upon resigning from the Society a member cannot evade obligations that rest with the member due to circumstances that have arisen or might arise prior to the resignation.

Section 8. In principle, all members have access to all member events.

Section 9. Members are not liable for Society commitments toward third parties.

§ 8. Expulsion

Section 1. A member who is detrimental to the Society may be excluded in accordance with the rules mentioned in Sections 2-5.

Section 2. Recommendation of expulsion of a member must be submitted in written form to the Chairperson of an Expulsion Committee appointed in accordance with Section 3.

Section 3. The Chairperson of the committee shall be a judge appointed by the President of the Eastern High Court. In addition, the committee consists of 4 members appointed by the Board of Representatives. A member of the Expulsion Committee cannot at the same time be a member of the Board of Representatives.

Section 4. Expulsion cases are presented to and settled by the Expulsion Committee.

The Expulsion Committee lays down the rules for the case work.

A member facing expulsion has the right to appear for the committee accompanied by an assessor.

Section 5. Expulsion requires that a minimum of 4 committee members vote in favour. In cases when the aforesaid majority in favour of expulsion does not exist, the committee may pass a disapproval of the defendant's conduct provided that it is found inadmissible. Moreover, at least four of the committee members can decide that the disapproval be made public in the Society bulletin.

§ 9. Resignation

Section 1. A member may resign from the Society at a 3-month written notice until the end of a month.

Section 2. However, a member may resign at a shorter notice if the membership is transferred to a foreign society for engineers in accordance with an existing mutual agreement.

§ 10. Division into regions

Section 1. The Danish Society of Engineers is organised into the following 8 geographically distinguished regions:

- Region Copenhagen
- Region North Zealand
- Region Zealand
- Region Funen
- Region South Jutland
- Region East Jutland
- Region West Jutland
- Region North Jutland

The geographical borders between the regions are accounted for in Appendix 2.

Section 2. The Board of Representatives is responsible for the establishment and discontinuation of regions as well as changes to their names and geographical location after recommendation from the affected regions.

Section 3. All members must belong to a region and may decide for themselves whether the affiliation be based on the location of their personal address or the location of their workplace. A member who has not expressed a written preference as regards affiliation will automatically be affiliated with the region in which the member lives. Members who permanently reside abroad, including members in Greenland and on the Faroe Islands, belong to the region to which they were affiliated prior to their departure.

III. Management

§ 11. The Board of Representatives

Section 1. The Board of Representatives is the Society's supreme authority.

Section 2. The Board of Representatives is comprised by 65 members who are elected in accordance with the regulations in § 7 (Election of Representatives) under the Polling and Election statute.

If the Chairperson is not elected among the 65 elected representatives, he or she will join as a member of the Board of Representatives without voting rights.

Section 3. The electoral period is 3 years. All voting members of the Society are eligible to the Board of Representatives.

Section 4. The rules governing election of members of the Board of Representatives appear in the Polling and Election statute.

Section 5. The Board of Representatives decides on its own rules of procedure.

Section 6. The Chairperson of the Board of Representatives convenes meetings of the Board during the second and fourth quarters of the year, and at other times when the Chairperson or a majority of the members of the Executive Committee deem this to be necessary.

The Board of Representatives discusses the Society's accounts at its 2nd quarter meeting and the Society's budget at its 4th quarter meeting.

Section 7. In addition, the Board of Representatives is summoned whenever 15 voting members of the Board of Representatives or 3% of the members demand so by written application to the Executive Committee, including an agenda.

Such a meeting must be held as soon as possible, and – if demands are made – no later than a month after the Executive Committee has received notice.

§ 12. Executive Committee

Section 1. The Board of Representatives appoints an Executive Committee which under accountability to the former manages the Society, although the Council of Employees holds the competency regarding certain agreement issues, cp. § 14.

The Executive Committee shall:

- Establish frameworks and guidelines for the Society.
- Make decisions on issues concerning the Society's policies.
- Decide on fundamental and general matters.
- Assume overall control of the Society on behalf of the Board of Representatives.
- Prepare IDA's budget for approval by the Board of Representatives.
- Agree on goals and frameworks, and prepare budgets for regional and professional work.
- Protect the interests of members of membership category 3 Self-employed.

Finally, the Executive Committee is responsible for the political harmonisation and coordination of the work relating to

appointing committees, etc., including the relevant parts of the Society involved in drawing up and implementing policies.

Section 2. The Executive Committee consists of the Chairperson of the Society, who is elected by the Board of Representatives, together with 14 other members with deputies who are elected by and from among the Board of Representatives' members by proportional representation from lists of candidates.

The Executive Committee constitutes itself with a Vice-President.

The Vice-President substitutes for the Chairperson in the event of an impediment.

Section 3. The Executive Committee is elected by the Board of Representatives at its inaugural meeting for 3 years.

Section 4. The Society's Chairperson is the head of the Executive of Committee. The Chairperson has the casting vote in the event of a tie at ballots in the Executive Committee.

Section 5. The Executive Committee decides on its own rules of procedure. The permanent committees' assignments and competences in relation to the Executive Committee are laid down in the rules of procedure.

Section 6. The Chairperson prepares the agenda for the Executive Committee meetings and may convene meetings as necessary at the notice established in the rules of procedure. The Chairperson must convene a meeting provided that 5 members of the Executive Committee present a written request with a proposed agenda.

§ 13. Chairperson

Section 1. The Chairperson is elected among the Society members for 3 years by the newly elected Board of Representatives at its inaugural meeting.

Section 2. As responsible for the coordination of the Society's overall operation, the Chairperson is entitled to appear in all Society boards and committees, etc.

Section 3. During his or her tenure, the Chairperson cannot fill any other positions of trust than the ones resulting from his or her function as a Chairperson of the Society.

§ 14. Council of Employees

Section 1. The Executive Committee appoints the Council of Employees which is accountable to the Executive Committee and is responsible for a number of tasks concerning:

- pay, employment and pension conditions for all members.
- labour market conditions, employment conditions, and health and safety conditions for membership categories 2 and 4.

Section 2. The Council of Employees comprises a chairperson and 6 other members.

The chairperson of the Council of Employees is elected by the Executive Committee at its inaugural meeting. The chairperson must belong to membership category 2 and be engaged in active employment at the time of election.

At its inaugural meeting, the Executive Committee elects an additional 6 members with deputies from membership categories 2 and 4.

IDA Public Sector and IDA Private Sector each appoint a spokesperson without voting rights as well as a deputy. These must at any given time be on the boards of IDA Public Sector and IDA Private Sector respectively.

A member of the Executive Committee cannot at the same time be a member of the Council of Employees.

Section 3. The chairperson of the Council of Employees participates in the Executive Committee meetings as a spokesperson without voting rights.

Section 4. The Council of Employees is responsible for the following tasks:

- Recommend to the Executive Committee frameworks and budget within the competence of the Council of Employees and contributions to the Liquid Reserve Fund.
- Recommend to the Executive Committee proposals concerning policies on pay, recruitment, pension conditions, labour market conditions, employment conditions, and health and safety conditions.
- Lay down the guidelines for payments from the Liquid Reserve Fund.
- Establish the framework for IDA Public Sector and IDA Private Sector.
- Establish the framework for trade union representative training.
- Establish the framework for matters pertaining to salary, hiring, pension, labour market, employment and safety conditions in the workplace.
- Set the minimum wage.
- Agree on negotiation demands and approve negotiation results as well as decide in favour of or against industrial conflict.

Section 5. The decision to effectuate an industrial conflict requires a qualified majority with a minimum of 5 of the meeting's voting members in favour.

Section 6. The Council of Employees has the right to negotiate concerning salary and hiring terms. The Council of Employees may enter into agreements about full or partial transfer of the right to negotiate to a central organisation (agreements). Such agreements are not covered by the regulation in § 22, Section 6, of the statutes.

Section 7. The public employee members in membership category 2 are organised in IDA Public Sector.

The private employee members in membership category 2 are organised in IDA Private Sector.

IDA Public Sector and IDA Private Sector are to look after the members' employment and salary interests under accountability to the Council of Employees.

Section 8. Statutes for IDA Public Sector and IDA Private Sector are laid down and approved by the Council of Employees.

Section 9. IDA Public Sector and IDA Private Sector must be given the opportunity to make recommendations before the Council of Employees decides in a matter solely affecting their members.

Section 10. The Council of Employees may within its field assign additional competence to IDA Public Sector and IDA Private Sector in specific cases.

§ 15. Committees

Section 1. The Executive Committee appoints a steering committee and lays down its terms of reference.

Section 2. The Steering Committee is comprised by IDA's Chairperson, who is also head of the Steering Committee, by the Vice-President and 4 additional members elected among the Executive Committee members.

Section 3. The Executive Committee may appoint committees as needed to perform functions for and report to the Executive Committee.

Section 4. The Executive Committee appoints the Chairperson and members of the other committees reporting to the Executive Committee.

§ 16. Ballots, electoral periods, tenures and by-elections

Section 1. Unless otherwise stated, ballots and elections will be conducted in accordance with the regulations in the Polling and Election statute.

Section 2. All elections and appointments may only be conducted in such a manner that the consecutive tenure makes up no more than 6 years, cp. however Sections 3 and 4. The same rule applies for appointment to external representations, although in the case of 4-year-tenure it is possible to appoint for two consecutive periods.

Section 3. This limitation shall not apply to elections for the Board of Representatives and elections of trade union representatives, boards etc. for company groups (in Danish "VGs")/academic clubs at the members' work places.

Section 4. If a seat is filled prematurely by a deputy or a by-election after more than half of the electoral period has passed, this period shall not be included in the overall tenure, cp. Section 2.

If a seat is filled prematurely by a deputy or a by-election before half of the electoral period has passed, this period shall be included as part of the overall maximum tenure, cp. Section 2.

Section 5. As a rule, the member-elected assemblies have 3-year electoral periods. However, it may be decided for the individual assembly that the electoral period be 2 years or in exceptional cases 1 year.

The electoral period for discriminating auditors is 1 year. For the discriminating auditors of the Board of Representatives, however, the electoral period is 3 years.

Section 6. The Board of Representatives is entitled to decide where the limitation in Section 2 shall not apply, and as an exception in specific cases the Executive Committee may waive the regulation in Section 2.

Section 2 may not be derogated from for IDA's Chairperson, the Executive Committee and the Council of Employees.

Section 7. All elections in IDA, except for elections at workplaces, cp. Section 3, may be conducted such that, if a Chairperson of a unit cannot be re-elected because the consecutive tenure of 6 years has been reached, the Chairperson may not run for re-election or by-election in the unit for which he/she was a Chairperson until the next ordinary electoral period.

Similarly, a member of a unit who, due to the re-election rule, is precluded from running for election in a unit, may not be elected as a deputy before the next ordinary election for the unit.

The length of the preclusion period corresponds to the unit's ordinary electoral period.

IV. Regions

§ 17. Regions

Section 1. Each region is governed by a regional council.

Local departments and technical networks may be established within the geographical area of the region. The name as well as the geographical area of the local department should appear in the statute for the relevant region.

Section 2. The region shall under accountability to the Executive Committee function as a local unit conducting the local, member-oriented and societal activities of the Society and work as a unifying and coordinating force vis-à-vis Society activities within the region.

The region should serve the objectives of the Society as a whole, particularly to:

- Lend the members a sense of active affinity to the Society by means of collective offers and services.
- Work towards the technical, occupational and collective efforts.
- Stimulate the establishment of networks among members.

- Develop and implement member activities as well as coordinate activities in collaboration with IDA's other committees and boards.
- Figure as a collaborator to IDA's other committees and boards in the development and implementation of IDA's policies and fields of intervention, including within the competence of the Council of Employees.
- Contribute to nurturing the contact to local businesses, student unions and educational institutions.
- Handle IDA's regional information activities.

Section 3. The Board of Representatives draws up framework statutes for the regions and sections.

Each region and each local section draws up their own statutes which should be in accordance with the Society laws and statutes in force at the time in question. The statutes are approved by the Executive Committee.

Section 4. Each individual region must be given the option to make recommendations before a decision is made by the Executive Committee or the Board of Representatives in a case that solely affects the members of the region.

Section 5. The Executive Committee defines the more specific goals and framework of the regions' efforts by means of an annual goal and framework management agreement with the individual region. The Executive Committee may assign the region's additional competences in specific cases.

V. Technical networks

§ 18. Technical network units (associations and committees)

Section 1. With the authorisation of the Executive Committee, the members may establish a technical network within a delimited technical field which under accountability to the Executive Committee is to manage the Society's technical activities within the relevant field.

No two technical networks may cater to the same professional and regional areas.

Section 2. The technical networks serve the Society objectives by for instance organising events and meetings such as conferences, courses, talks, excursions and seminars and giving the members with similar professional interests the opportunity to stay abreast of and influence the development within their specific technical field.

The technical networks should promote their members' training and capacity-building within the relevant technical field.

The technical networks that do not report to a region may conduct activities in the entire country.

The regional technical activities of the networks are coordinated with the relevant regions.

Section 3. The Board of Representatives draws up framework statutes for the technical associations.

A technical network may obtain status as an association in accordance with the more specific criteria laid down by the Executive Committee.

These technical associations draw up their own statutes which should be in accordance with the Society laws and statutes in force at the time in question. The statutes are approved by the Executive Committee.

Additional technical networks may be established by approval from the relevant region or the Executive Committee. These technical networks do not have their own statutes, but set their own rules of procedure.

Section 4. Technical networks that do not enjoy status as associations report to a region. Under certain circumstances, the Executive Committee may allow such a network to report to the Executive Committee.

Section 5. The potential members of a technical network are those of the Society members who have expressed the wish to enlist.

Individuals who are not members of the Society and who have special knowledge of or affinity to the area in question may be admitted as members of the technical networks provided they pay a membership fee as defined by the Executive Committee.

The technical networks may also admit companies and institutions as members. The membership fee is determined by the network. The Executive Committee determines a minimum membership fee for company membership.

An engineer who is eligible to the Society according to § 4, Section 3, and who is not a member cannot join a technical

network or participate in IDA's events as part of a company membership.

Section 6. The individual technical association must be given the opportunity to make recommendations before the Executive Committee decides in a matter solely affecting the association members.

Section 7. The Executive Committee defines the more specific framework of the technical associations by means of an annual goal and framework management agreement with the individual association. Moreover, an annual goal and framework management agreement is entered into with the in Section 4 mentioned units that report to the Executive Committee.

The Executive Committee may assign the technical associations additional competences in specific cases.

VI. Financial matters

§ 19. Membership fees, budget and accounting

Section 1. Based on recommendations from the Executive Committee, the Board of Representatives establishes the Society budget as well as the membership fee.

Section 2. The more specific rules for the establishment of the membership fees, collection, etc., appear in IDA's membership fee statute.

Section 3. At its inaugural meeting, the Board of Representatives elects from its midst 3 discriminating auditors for a period of 3 years. A state-authorized public accountant is

elected for one year at the Board of Representatives' second-quarter meeting. A discriminating auditor cannot at the same time be a member or a deputy of the Executive Committee or the Council of Employees. A former member of the Executive Committee or the Council of Employees is not eligible to be a discriminating auditor during the first electoral period after his or her resignation.

Section 4. The revised and by the Board of Representatives approved IDA accounts must be accessible to the Society's members, and the relevant information must be made available to the public every year immediately after the approval.

Section 5. The Society's fiscal year is the calendar year.

Section 6. The Society's accounts must comply with the regulations of the Annual Accounts Act, Sections I-IV.

Section 7. The Society may in its accounts absorb various reserve funds into its equity capital. Insofar as these are not regulated by the regulations in the Annual Accounts Act (Sections I-IV), the Board of Representatives will lay down the guidelines for the reserve fund in question, including its utilisation.

Section 8. The Society may establish funds. The Board of Representatives decides how much the members should contribute to a fund.

Only members belonging to membership categories 2 and 4 may be required to pay into fighting funds.

Section 9. The Board of Representatives lays down guidelines governing compensation to individuals who are

assigned special tasks in connection with looking after the Society's interests.

§ 20. Provisions regulating the power to bind

In cases when the Society's signature is required, this may bindingly be given by the Chairperson together with 2 members of the Executive Committee. In the event of an impediment the Vice-President will substitute for the Chairperson.

§ 21. The administration and premises of the Society

Section 1. The Executive Committee hires a new Society CEO who reports to the Executive Committee as regards Society administration.

Section 2. Establishment, shutdown and placement of domiciles are determined by the Board of Representatives.

VII. Amendments to the law and statutes

§ 22. Law amendments

Section 1. Amendments to the present law must be adopted by the Board of Representatives with a qualified majority, rendering the proportion between yes and no votes at least 2:1. Within 14 days, however, such an amendment may be requested by at least 25% of the voting members of the Board of Representatives or at least 3% of the voting members of

IDA to be sent to ballot among the total number of voting IDA members to be adopted or rejected by a simple majority.

Section 2. Proposals to revise the present law with a view to merging the Society and other organisations must be passed at a Board of Representatives meeting by a qualified majority, rendering the proportion between yes and no votes at least 2:1, and be adopted by a qualified majority through a subsequent written ballot among the voting members of IDA, rendering the proportion between yes and no votes at least 3:2.

Section 3. Proposals posed by IDA members to amend the present law must be received by the Society headquarters no later than 3 months prior to the Board of Representatives meeting.

Section 4. Any proposal submitted in due time regarding amendments to the present law must be dealt with and recommended by the Executive Committee before it is presented at the next ordinary Board of Representatives meeting after submission of the proposal.

Section 5. Amendments to paragraphs comprised by the proposed proposals may be dealt with at the same Board of Representatives meeting.

Section 6. The Society may only enter into competence-ceding agreements with a term of notice longer than one year if it has been adopted through a qualified majority in the Board of Representatives, rendering the proportion between yes and no votes at least 2:1. Within 14 days, however, such a decision may be requested to be sent to ballot by at least a fourth of the voting members of the Board of Representatives.

§ 23. Ballot

The rules governing ballots on circumstances affecting IDA's members are laid down in the Polling and Election statute.

§ 24. Dissolution

Section 1. The Society may only be dissolved when such a proposal is passed at a Board of Representatives meeting by a qualified majority, rendering the proportion between yes and no votes at least 2:1, and adopted by a qualified majority at a subsequent written ballot among the total number of voting IDA members where at least 25% of the voting members must be in favour, rendering the proportion between yes and no votes at least 3:1.

Section 2. If dissolution is agreed upon, the Society's funds must be put towards the establishment of a grant to support young students within the technical and scientific field.

§ 25. Entry into force

The present law will take effect on January 1, 2001.

§ 26. Transitional provisions

Section 1. Members of elected bodies subject to re-election restrictions whose electoral periods have been altered from 2 to 3 years or vice versa may be re-elected provided that the consecutive term of office does not exceed 7 years.

Statute for associated networks and committees

§ 1. Purpose

Networks and committees which by virtue of the purposes they serve have a natural connection with the Danish Society of Engineers and to which IDA members are eligible may upon request be acknowledged as associated networks or committees.

§ 2. Membership matters

Section 1. A prerequisite for acknowledgement of an associated network or committee is that those of its members who are eligible to the Danish Society of Engineers continue to be members thereof.

Section 2. Under certain circumstances, however, the Board of Representatives may waive Section 1 above.

§ 3. Acknowledgement

Section 1. Acknowledgement as an associated network or committee is announced by the Executive Committee which must at the same time approve the statutes of the associated network or committee. The Board of Representatives is notified at its next meeting.

Section 2. An associated network or committee may not amend its statutes without the approval of the Executive Committee. The Board of Representatives is informed about approved amendments to statutes at their next meeting.

Section 3. The Executive Committee may revoke acknowledgement of an associated network or committee at 3 months' notice until the end of a calendar year. The Board of Representatives is notified at its next meeting.

Section 4. Associated societies and committees may collect a special quota from their members.

§ 4. Amendments to the statutes

Amendments to the present statute must be made in accordance with § 22, Section 1, in Law of the Danish Society of Engineers.

Polling and Election statute

The general rules and specific regulations below apply to elections and ballots in the Danish Society of Engineers unless other rules are explicitly established in the Law and statutes.

I. General regulations

§ 1. Directly Responsible Individual (DRI)

For each election and ballot of the Danish Society of Engineers a Directly Responsible Individual (DRI) – or an election committee – is appointed under whose management and responsibility the election or ballot is conducted. Any disputes regarding the election result shall be resolved by the DRI.

§ 2. Quorum

Section 1. Any assembly of the Society has quorum if it has been legally convened, and more than half of the voting members of the assembly are present.

Section 2. General assemblies always have quorum if they have been legally convened. Voting by proxy is prohibited.

§ 3. Written and secret ballot

Elections of individual candidates are conducted by written and secret ballots, while other ballots are open as a matter of principle.

§ 4. Election of individual candidates

Section 1. Election of one candidate.

Section 1.1. If only one candidate is nominated, the person in question is considered elected without a ballot.

Section 1.2. If more than one candidate is nominated, there will first be a ballot on all the candidates, allowing each voting member of the assembly one vote. If a candidate obtains more votes than all the other candidates in total, that candidate is considered elected. If this is not the case, the candidate with fewest votes is removed from the list, and a second ballot is conducted until a candidate is found.

In the event of a tie, a candidate is drawn by lot.

Section 2. Election of more than one candidate at a time.

Section 2.1. Elections at general assemblies.

20 pct. of the present voting members may demand an election by party lists, cp. Section 2.2.

If the number of nominated candidates matches the available seats, those candidates are considered elected without a ballot.

If the number of nominated candidates exceeds the number of available seats, there shall be a written ballot in which each voting member may cast as many votes as there are available seats. The individual member may only vote for a given candidate once.

Those candidates who obtain the highest number of votes are considered elected. In the event of a tie, a candidate is drawn by lot.

Section 2.2. Elections at other assemblies than the general assemblies

The election is conducted by proportional representation from lists (elections groups) unless explicitly stated otherwise in the Law and statutes of the Danish Society of Engineers. At the election, 2 or more lists may enter into electoral pacts. Each voting member may vote once, either for an individual candidate or a list.

For proportional representation from lists the following rules apply:

- a) A list may contain one or several names. The candidates on a list may be nominated either by co-ordination or priority. For elections to the Board of Representatives and elections at general assemblies featuring party lists, a candidate may only be nominated on one list.
- b) After calculating the number of cast votes, including personal ones, for the available lists the seats are distributed between the lists according to the following rule:

The number of votes for each list is divided by the numbers 1, 2, 3, etc.

The ratios that appear are then arranged by size, and the lists are assigned seats in the resulting order.

When a list has been exhausted its ratios are deleted from the order.

In the event that the distribution of seats between 2 lists cannot be determined due to equally big ratios, the order of the relevant ratios is established by lot.

- c) If an electoral pact exists between 2 or more lists, the pact will count as a single list in the distribution of the total number of seats under rule b). The number of seats thus obtained by the electoral pact is distributed between the pact lists by repeating rule b), in that the lists now appear individually.
- d) The ballot allows votes for individual candidates.

For lists with candidates nominated by coordination, the rule applies that the candidates who have obtained the most votes are elected.

For lists with candidates nominated by priority, the rule applies that those candidates who obtain more than half of the number resulting from dividing the votes for the list by the number of seats obtained by the list have been elected in the order that follows from their number of votes. Any additional seats are filled from the list in the original order.

§ 5. Ballots in general

Section 1. Simple majority: Unless otherwise determined, all decisions are reached by simple majority according to the following rules:

- a) If only one proposal exists, this proposal is adopted provided that it obtains more votes in favour than against, and whether or not the votes in favour make up a majority of the present voting members.

In the event of a tie the proposal lapses.

- b) If more than one proposal exists, the chair decides the order in which each individual proposal is voted on.

Section 2. Qualified majority:

- a) Unless otherwise determined, when a decision must be reached by means of a qualified majority, it requires for adoption that the proportion between yes and no votes is at least 2:1, and that a minimum of half of the voting members vote in favour of the proposal.
- b) If a proposal does not obtain the necessary majority, the chair may facilitate that the necessary majority is achieved by way of a new ballot.
- c) If more than one proposal exists, the chair decides the order in which each individual proposal is voted on.

§ 6. Eligibility

Section 1. Unless otherwise determined, every voting member of the relevant unit is eligible at elections.

Section 2. In addition to any special regulations concerning eligibility, the suggested individuals must be willing to run for a seat and accept that IDA publish name and email on IDA's website in accordance with the relevant guidelines from the Executive Committee. The movers are obliged to prove this, and the chair must procure the relevant documentation.

In exceptional circumstances, derogation may be granted for this publication following guidelines laid down by the Executive Committee.

II. Special provisions

§ 7. Election of the Board of Representatives

Section 1. Prior to an election, the Executive Committee announces in *Ingeniøren* and on IDA's homepage no later than January of the election year that an election to the Board of Representatives will be held, and that lists should be submitted in accordance with the voting and election regulations in force at the time in question. In the announcement of the election a deadline and procedure for submission of lists is given.

Section 2. The Board of Representatives appoints an election committee consisting of 7 members. The election committee is responsible for holding the election, including the terms for the nominated lists, the rules for nominating lists, the rules for utilisation of the members bulletin *Ingeniøren*, taking a stand on any issues of sanction, working out electoral material, etc.

Section 3. The voting period will be set during the interval between March 25 at the earliest and May 5 at the latest. The voting period is set by the Board of Representatives. Its duration must be at least 16 days.

Section 4. 65 voting members of the Board of Representatives are elected, of whom 45 members are elected from regional seats and 16 from additional seats by and among the members belonging to membership categories 2 Employees, 3 Self-employed and 4 Pensioners.

These 61 members of the Board of Representatives are elected and join the Board of Representatives according to the regulations in Sections 5-12.

The remaining 4 members of the Board of Representatives are elected by and among the members belonging to membership category 1. Student members in accordance with the regulations in Sections 13-14.

Section 5. The number of regional seats is added to the regions in proportion to the number of members belonging to membership categories 2, 3 and 4 as per March 1 of the election year, albeit in such a manner that each region is entitled to at least two regional seats.

Section 6. Society members belonging to membership categories 2, 3 or 4 (list nominator) may nominate lists on behalf of at least 15 voting members belonging to membership categories 2, 3 or 4 who confirm that they recommend nominating the list or that they are a candidate on the list.

Section 7. Nomination of lists for elections to the Board of Representatives is conducted as follows:

- a) The list nominates one or more candidates in at least one region.
- b) The regional seats are elected based on the nominated lists and the cast votes in the individual region.
- c) A list may only have a share of the additional seats if it – in addition to nomination in at least one region – nominates a nationwide list of additional mandates.
- d) At the election, 2 or more lists may enter into electoral pacts.

Section 8. Only the members of membership categories 2, 3 or 4 who belong to the relevant region are eligible on the regional lists, and only those may vote in the region. Only candidates nominated on a regional list are eligible on a nationwide list.

Section 9. The established number of regional seats on the Board of Representatives from a region is allotted to the lists in proportion to their obtained number of votes in the relevant region according to the rules in § 4, Section 2.

Section 10. The additional seats are allotted to the lists so that these are represented on the Board of Representatives in proportion to the number of votes obtained nationwide, in that the number of additional seats of a list is calculated as the difference between the total number of seats allotted to that list on the Board of Representatives and the list's total number of regional seats. The method of major fractions shall be applied.

Section 11. The additional seats are filled in order from the relevant nationwide list. If one of the candidates has already been elected on a regional seat, that candidate will be omitted from the order on the nationwide list.

Section 12. Deputies for regional seats – in the same numbers as the number of regional seats – enter into the order obtained at the election on the relevant regional list. Deputies for a regional list that has been exhausted as well as deputies for additional seats are taken from the list's nationwide list.

Section 13. Student unions at all educational institutions may, before October 1 of the year before the election year, jointly apply to the Executive Committee for authorisation that they together can appoint 4 members to the Board of Representatives with matching deputies without an election. The application shall contain a description of how the appointment will take place, including how it will be ensured that all student unions are involved and can approve the appointment.

The Executive Committee presents the application for approval by the Board of Representatives at the Board of Representatives' fourth-quarter meeting prior to the election year.

When announcing the election in accordance with Section 1, the Executive Committee shall state whether the Board of Representatives has approved the application, or whether a nationwide written election will be held for members belonging to membership category 1.

The names of the 4 appointed members to the Board of Representatives with matching deputies must be received by the election committee before elections in accordance with the regulations in Sections 5-12 are completed.

If an election is to be held of 4 members with matching deputies for membership category 1, it shall proceed in accordance with the regulation in Section 14.

Section 14. Voting society members belonging to membership category 1 (list nominator) may nominate lists on behalf of at least 15 voting members of membership category 1 who confirm that they recommend nominating the list or that they are a candidate on the list.

4 members are elected to the Board of Representatives with matching deputies at a nationwide written election in accordance with the rules on proportional representation from lists in § 4, Section 2.2. All members of membership category 1 have voting rights.

At the election, 2 or more lists may enter into electoral pacts.

Section 15. A member of the Board of Representatives from membership category 1 who transfers to membership category 2, 3 or 4 may continue as a member of the Board of Representatives for the remaining electoral period.

§ 8. Ballot rules

Section 1. At its inaugural meeting, the Board of Representatives elects a ballot committee consisting of a chairperson and 4 members to manage ballots. The electoral period is 3 years. Re-election is permitted.

Section 2. In the event of a ballot, the ballot committee is required to inform the voting members of the Society about the proposal to be voted on. The ballot committee lays down the more specific rules governing the conduct of the ballot.

Section 3. A ballot must be effectuated no later than 4 weeks after the time when the demand was received.

The ballot is marked "Ballot" ("*Urafstemning*") and must be returned by no later than 10 days after notification hereof to be considered returned in due time.

Section 4. The votes may only be submitted to the ballot committee, and the committee must observe professional secrecy as to the votes cast by the individual members.

Section 5. The ballot committee convenes no later than 3 days after the ballot is concluded.

At this meeting the committee must calculate the result of the ballot and notify the Executive Committee of the result in writing. The Executive Committee must publish the outcome in *Ingeniøren* and on IDA's website as soon as possible. The

date of this meeting is considered the date of the result in question.

As regards the ballot, a minute must be taken and signed by the committee members, whereupon the votes are to be deleted.

Section 6. The present regulations are similarly applied at ballots in accordance with the statutes of the individual sections or the group, provided that the relevant statutes include mention of this. In those instances, however, the ballot committee may authorise a subcommittee, consisting of members of the ballot committee or the secretariat, to handle the ballot on behalf of the committee.

§ 9. Amendments to the statutes

Amendments to the present statute must be made in accordance with § 22, Section 1, in Law of the Danish Society of Engineers.

Membership fee statute

§ 1. Fee collection

Section 1. The membership fee is due at the beginning of the calendar year and may – depending on the member's preference – be collected annually or quarterly. For annual collection, the Board of Representatives establishes the percentage size of the discount, if any.

Section 2. A fee collection notice is mailed to the members no later than the 10th of each first month of the quarter. To be considered paid in due time, the membership fee should be submitted no later than the 5th of the following month.

Section 3. A member who despite demands has not paid the charged fees half a year after the collection may, at the discretion of the Executive Committee, be deleted as a member of the Society. Deletion must happen if the fee has not been paid one year after the demand.

Section 4. An annually contributing member who has not paid the annual membership fee by February 5 forfeits the discount and will be transferred to quarterly payments for the current year.

Section 5. Membership fee arrears must – unless the claim is manifestly unrecoverable – be recovered by debt collecting.

Section 6. A member who has been deleted in arrears may only be readmitted if those arrears are cleared. Upon readmission the Executive Committee may decide to accept a repayment plan for the arrears.

§ 2. Membership fee categories

Section 1. The following geographical membership fee categories apply:

- Domestic members. Those are members who reside and/or work in Denmark.
- Greenland members. Those are members who reside and/or work in Greenland.
- Foreign members. Those are members who temporarily or permanently reside and/or work abroad, excluding Greenland.

A member whose address is immediately outside of the Danish border, but who works in Denmark, is considered a domestic member.

Section 2. For the membership categories 2 Employees and 3 Self-employed, a distinction enabling membership fee reduction is made between the following membership fee categories:

- Unemployment. The unemployment fee rate is granted for a maximum of 3 months at a time.
- Compulsory service, be it military or social. A reduced rate is granted during the expected period of service.
- Leave of absence if income is at the same level as unemployment benefit or less.
- Members employed or on a daily basis working abroad, and whose contractual arrangements are beyond Danish jurisdiction or agreements.
- Officers for whom IDA has no right to negotiate.
- Members who temporarily or permanently are not employed within the field of engineering/academics for other reasons than unemployment or retirement/voluntary redundancy.

- Members who are members of another society responsible for the member's pay and contractual arrangements under a collective agreement.

Section 3. The pensioners' membership fee takes effect starting from the quarter following the time when the Society has been notified that eligibility has been reached.

Section 4. Student members may negotiate special membership fee plans.

Section 5. Honorary members do not pay membership fees.

Section 6. Under certain circumstances, the Executive Committee or the administrative unit authorised by the Executive Committee may grant a member or a group of members a temporary membership fee reduction. The Executive Committee determines the size of the reduction. The Executive Committee lays down guidelines governing temporary membership fee reduction.

§ 3. Recent graduates

Recently graduated members who have previously been student members are transferred to the regular rate from the first months after the time of graduation.

§ 4. Obligatory notification

Section 1. All members are required to notify the Society when the conditions for being in a specific membership fee category no longer apply. This notification will take financial

effect at the quarter immediately following the date of the notification to the Society.

Section 2. In those instances when a temporary placement in a membership fee category has been granted, transfer to the regular rate automatically occurs by the end of the time limit if the member of his or her own accord fails to document that the conditions still apply.

§ 5. Special provisions

Section 1. Under certain circumstances the Board of Representatives may decide that an exceptional membership fee be temporarily collected from all members or specific groups of members, and determine the size of this rate.

Section 2. Associated societies and committees may collect a special quota from their members.

Section 3. When special circumstances justify it, the Executive Committee may permit that a technical association:

- Collects a special quota for specific administrative assistance, e.g. to improve the association's level of activity and quality.
- Publishes a bulletin catering to its members and collects a membership fee covering the expenses of the publication.

In the event of such permission, the Executive Committee establishes the more specific conditions.

Section 4. In connection with guest membership agreements, the Executive Committee may decide on a temporary membership fee reduction/a special quota, including make a decision as to the size of this rate.

§ 6. Amendments to the statutes

Amendments to the present statute must be made in accordance with § 22, Section 1, in Law of the Danish Society of Engineers.

Appendix 1 to the Law of the Danish Society of Engineers, cp. § 5, Section 2.

Distinction between IDA's membership categories

Membership category 1 comprises
Student members.

This membership category applies to students at institutions whence graduates are automatically eligible as members of IDA.

Membership category 2 comprises
Employees.

This membership category applies to the following groups of members on whose behalf IDA looks after the conditions of employment and salary:

- All public employee members, including employees at the state, municipal and regional levels.
- Privately employed members of company groups (in Danish "VGs") or academic clubs approved by IDA.
- Other privately employed members.
- Managers at all levels, including executive members who are not employed according to the Act on Salaried Employees as well as executive members who according to labour laws cannot be required to participate in stoppage of work.

- Graduate members who have not yet been employed, who become unemployed, or are drafted for compulsory service.

Moreover, membership category 2 comprises the following members on whose behalf IDA does *not* look after the conditions of employment and salary:

- Members employed or on a daily basis working abroad, and whose contractual arrangements are beyond Danish jurisdiction or agreements.
- Officers for whom IDA has no right to negotiate.
- Members who temporarily or permanently are not employed within the field of engineering for other reasons than unemployment or retirement/voluntary redundancy.

Membership of a VG or academic club approved by IDA is obtained thus:

If a VG or academic club is established in a company, the IDA members employed in the relevant company belonging to membership category 2 are transferred as members of the VG/academic club. However, this does not apply to members who notify IDA that they do not wish to be members of the VG/academic club within 2 months after its establishment.

A member of IDA belonging to or who is transferred to membership category 3 cannot at the same time be a member of a VG/academic club.

Membership category 3 comprises

Self-employed.

Those members are considered self-employed who own at least 5% of the company they work for, and who are not at the same time employed according to a collective agreement.

Membership category 4 comprises

Pensioners.

Those members are considered pensioners who have retired, retired early or retired by voluntary redundancy.

A retired or early retired member who is engaged in active employment in on average 5 hours a week or more is transferred to membership category 2 or 3.

A retired or early retired member who is engaged in active employment in on average 5 hours a week or less may opt for membership category 4 and hence not receive assistance from IDA in matters of salary and contractual arrangements. Alternatively, the member may opt for membership category 2 or 3 and obtain full service from IDA.

Appendix 2 to the Law of the Danish Society of Engineers, cp. § 10, Section 1.

The geographical borders between the regions

The geographical borders between the regions as per January 1, 2007, have been established thus:

Region Copenhagen – IDA Copenhagen

The region comprises the following (large) municipalities: Albertslund, Ballerup, Bornholm, Brøndby, Dragør, Frederiksberg, Gentofte, Gladsaxe, Glostrup, Herlev, Hvidovre, Høje-Taastrup, Ishøj, Copenhagen, Lyngby-Taarbæk, Rudersdal, Rødovre, Tårnby and Vallensbæk.

Region North Zealand – IDA North Zealand

The region comprises the following (large) municipalities: Allerød, Egedal, Fredensborg, Frederikssund, Frederiksværk-Hundested, Gribskov, Elsinore, Hillerød, Hørsholm and Furesø.

Region Zealand – IDA Zealand

The region comprises the municipalities in Region Zealand.

Region Funen – IDA Funen

The region comprises the municipalities on Funen as well as Langeland Municipality and Ærø Municipality.

Region South Jutland – IDA South

The region comprises the Jutland municipalities in Region South Denmark and Fanø Municipality.

Region West Jutland – IDA West Jutland

The region comprises the following (large) municipalities:
Herning, Holstebro, Ikast-Brande, Lemvig, Ringkøbing-Skjern,
Silkeborg, Skive, Struer and Viborg.

Region East Jutland – IDA East Jutland

The region comprises the following (large) municipalities:
Favrskov, Hedensted, Horsens, Norddjurs, Odder, Randers,
Samsø, Skanderborg, Syddjurs and Aarhus.

Region North Jutland – IDA North

The region comprises the municipalities in Region North
Jutland.



Design: CROIX · Print: IDAs Printcenter

Published by The Danish Society of Engineers · May 2018 · ida.dk



541-730
Svanemærket tryksag